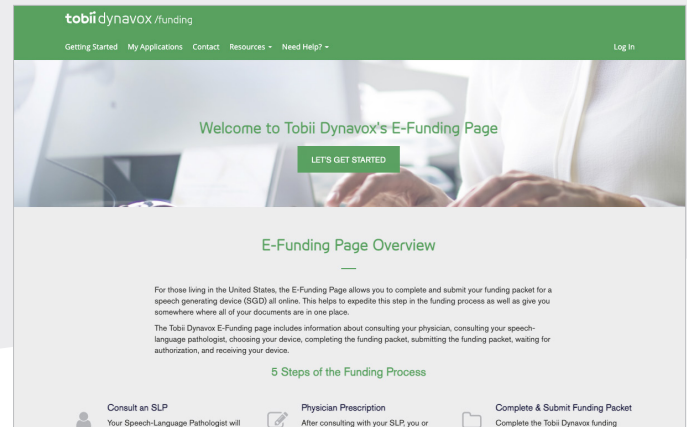


# Tobii Dynavox E-Funding Web Portal



Welcome to the E-Funding Web Portal, located at [efunding.tobiidynavox.com](https://efunding.tobiidynavox.com), where you can submit an entire funding packet online through an easy, interactive application.

The E-Funding Web Portal allows you to:

- **Collaborate** - Participants can securely invite others to contribute to the contents of the packet. For example, a family can invite their **Speech-Language Pathologist (SLP)** to complete the speech report online and expedite the submittal process to our funding department.
- **Share** - All parties invited to the packet by its initiator can view their progress as they complete the packet and even save the packet to complete at a later date. Our funding department automatically has access to all packets and is notified when additions are made.
- **Save Time** - An automatic save feature ensures no data is lost or will need to be re-entered and an electronic signature feature means no more faxing in signed documents.
- **Duplicate Applications** - When going from rental to purchase or with similar clients.
- **Feel Secure** - The E-Funding Web Portal is HIPAA-compliant and stored on secure servers.
- **Upload documents** - Once you hit submit, documents uploaded go straight to our intake and funding team, ultimately expediting the process.

**Invite individuals to collaborate on a funding packet.**

*"One benefit to using the system is that if assistance is needed, we are able to log in and see what section the customer is on and help them along the way. It is also a great tool to ensure you meet Medicare criteria."*

- Tobii Dynavox Funding Manager

Questions about E-Funding? Please contact [funding@tobiidynavox.com](mailto:funding@tobiidynavox.com).

# 5 Steps of E-Funding

## Step One: The Client Information Form

1

Information about the person who will be receiving the communication device including Basic Info, Contact-Client Advocate, SLP, Treating Physician, Shipping Address, Equipment Recommendation, and Insurance.

**Can be completed by:** Any family member or the SLP.

## Step Two: Lifetime Release and Assignment of Benefits Form

2

This can be signed online and submitted with your other documents. It is the authorization for Tobii Dynavox to contact your insurance, release information necessary for processing the claim and receive payment directly from your insurance.

**Can be completed by:** Client, beneficiary, Power of Attorney, parents, etc. Please note: you must be logged in to your individual account for the electronic signature to be valid.

## Step Three:

### The Evaluation from the Speech-Language Pathologist

3

This is a comprehensive evaluation from the SLP regarding the need for a Speech Generating Device. The online report guides the SLP as to the questions that are required to be answered by the funding sources. It can even be signed online by the whole evaluation team.

**Can be completed by:** Must be completed and signed by the SLP only.

## Step Four:

### Upload Insurance Cards and Other Information

4

Upload copies of your insurance card(s) front and back and any other information you may already have completed (CIF, RAP, IEP, EVAL, OT/PT Eval, etc).

**Can be completed by:** Anyone involved with the case.

## Step Five:

### Signatures and Submit

5

Signatures are required for the Client Information Form, Release of Benefits, and SLP Evaluation. Once these have been completed, click on the blue button that says "Submit to Tobii Dynavox". This automatically sends your application to the funding department.

Important! Without clicking the "Submit to Tobii Dynavox" button, the funding department will not be able to proceed with your application.

Tobii Dynavox Funding Department will now review to see if your application is ready to submit to your insurance company. Once the funding packet has been submitted to your insurance carrier(s), the next steps are dependent on the insurance carrier. Most insurers follow a similar process in reviewing funding applications prior to authorizing.

[efunding.tobiidynavox.com](https://efunding.tobiidynavox.com)

For information on how to complete the online packet, see Getting Started on the top tab of the homepage.

[www.tobiidynavox.com/pages/funding](https://www.tobiidynavox.com/pages/funding)

For more specific information on funding, rentals, and repairs.